



Student Leadership Development 2025

Application Period Closes February 28, 2025

Centre for the City – New Canadian Hub

Newcomer Programs Coordinator

(Full-Time Position- 40 hours a week May 20 to August 24)

Hello! We are Centre Street Church, committed to making an impact on people's lives, our communities and in the world. How do we do that? By leading people to Jesus and helping them become fully devoted followers of Christ. That's the driving purpose behind everything we do.

At our core, we are a network of small communities. These small communities function as extended families that support and challenge one another through discipleship. All of these communities networked together to make us united as one large church that gathers weekly for worship over services 10 across 5 campuses.

We are thrilled to announce that we are planning to hire several students this summer.

Hiring may be dependent on securing government funding.

As a faith-based organization serving our community, we are seeking compassionate, motivated and service-oriented students to join our team and contribute to our mission. If you have a heart for using your skills and abilities to make a difference in people lives, and are excited about how your experience can help us accomplish our mission of introducing people to Jesus and helping them become fully devoted followers of him, we would love to talk to you.

Primary Duties and Responsibilities:

- **Activity based English** – work on a team to plan and facilitate English-learning focused activities & classes. This role will also include leading volunteer teams and planning weekly social activities, and building relationships and community.
- **Administrative Duties-** Research and update newcomer resources handouts for referrals, answer phones, respond to emails, and walk-ins with information on services. Help with other administrative projects as needed.
- **Crossover Camp-** Help with Crossover sports camps
- **CSC Children's Ministry-** Work with Children's Ministry on Saturday or Sunday to help them complete weekend ministry.



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Core Skills/Experience:

- Interest/passion in missions and in sharing Jesus with nations of the world
- Experience with other cultures/faiths – or desire to grow in understanding.
- Interest/experience in teaching
- Ability to speak other languages is an asset (Spanish in particular) – but not a requirement.
- Teachable, learner, listener
- Experience in discovering and developing volunteers.
- Excellent communication skills.
- Exceptional organizational and time/self-management skills.
- Possess a strong curiosity to learn and ask crucial questions.
- Excellent interpersonal skills and ability to respectfully deal with conflict using the principles set out in Matthew 18.
- Flexible and adaptable.
- Ability and/or experience of working in a collaborative team environment.
- Ability to problem-solve/troubleshoot “on the fly”.
- Detail-oriented and has the ability to complete tasks quickly and effectively.

Qualifications:

- Understand, support and live out CSC’s membership covenant and statement of faith.
 - Be a model to others of what it means to be a fully devoted follower of Christ.
 - Willingness to commit to and uphold CSC’s Human Resources Policies, Code of Conduct, Confidentiality Agreement, Job Performance Expectations, Staff Values Based Behaviours, Lifestyle Agreement and Staff Expectations.
- Consider one of CSC campuses as your home church and have been attending for at least 6 months.
- Access to a personal vehicle as working at multiple locations maybe required to travel.
- Must be available to work the entire term of the employment.

We offer a supportive and values-driven work environment, competitive compensation, and personal and spiritual growth opportunities.



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If you can check all the boxes above, we want to hear from you! Please apply by completing our [CSC Application](#) and sending it along with your resume and cover letter to studentleadershipdevelopment@cchurch.ca. Please remember to include on the CSC application what summer student role you are applying for.